



Notice of Procedure Change!

Issue:

New laws in 2016 ([RCW 23.95](#)) changed the way the Secretary of State, Corporations and Charities Division gathers **Governors'** (formerly governing persons) information.

Changes starting December 1, 2016:

All position titles will be reflected as Governor for all entity filings. This means that all search options that previously displayed individual capacity such as Member, Manager, President, Treasurer, etc. will now display only the title **Governor** for all positions. Example:

Title	Name	Address
Governor	John Smith	

In the case of a Domestic Business Corporation (WA) only the name of the **Governor**, and the address provided will be available. Example:

Title	Name	Address
Governor	Jane Smith	123 A Street

Potential Impact:

We are aware that many banks, credit unions, and other financial institutions rely on Secretary of State online search results to confirm officers and positions for legal entities. That information will no longer be available on the Secretary of State online search. We encourage organizations that use online search to confirm position titles to work with entities to verify such titles via alternate means (e.g., board meeting minutes, board resolutions, operating agreement, etc.).